Introductory Days
– Spring semester 2019

Welcome Meeting
for international students
Department of Psychology

International Student Advisors,
Julie and Kia
# The International Team

**Pernille Hviid, Kamilla Busse & Kia Obenhausen**

<table>
<thead>
<tr>
<th>International Coordinator</th>
<th>International Officer</th>
<th>International Student Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Professor</td>
<td>In the office full time, every day</td>
<td>Student</td>
</tr>
<tr>
<td>Confirms new agreements with partner universities</td>
<td>Signing papers for you</td>
<td>Works one day a week (Thursdays)</td>
</tr>
<tr>
<td></td>
<td>Changing courses</td>
<td>Helping Danish students go on exchange</td>
</tr>
<tr>
<td></td>
<td>Cancelling exams</td>
<td>Guidance for you, if needed</td>
</tr>
</tbody>
</table>
Student Advisory Office

Frederikke, Line, Marie, Martin & Julie
Fellow students at the Department of Psychology

We can help with the following:
Study related issues, such as:
• Information about exams and courses
• Exemptions
• Where to go / who to ask

• Personal issues in relation to studying and in general

• The student advisors have professional secrecy – except for matters of academic misconduct
# Program for the introductory days

## Thursday, 31st of January 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:15 a.m. – 10:30 a.m.</td>
<td>Arrival at the Faculty of Social Sciences, UCPH</td>
</tr>
<tr>
<td>10:30 a.m. – 10:45 a.m.</td>
<td>Welcome w/ International Coordinator, Pernille Hviid, International Officer, Kamilla Busse, International Student Advisor and the Student Advisory Office</td>
</tr>
<tr>
<td>10:45 a.m. – 11:30 a.m.</td>
<td>Welcome Meeting w/ the Student Advisors</td>
</tr>
<tr>
<td>11:30 a.m. – 12:00 p.m.</td>
<td>Social activity</td>
</tr>
<tr>
<td>12:00 p.m. – 1:00 p.m.</td>
<td><em>Lunch break</em> (<em>Lunch provided by the Department of Psychology</em>)</td>
</tr>
<tr>
<td>1:00 p.m. – 1:30 p.m.</td>
<td>Social activity</td>
</tr>
<tr>
<td>1:30 p.m. – 2:30 p.m.</td>
<td>Tour around Campus</td>
</tr>
<tr>
<td>2:30 p.m. – 3:00 p.m.</td>
<td>Questions, evaluations and coffee</td>
</tr>
<tr>
<td>3:00 p.m. – 5:00 p.m.</td>
<td>Games and “hygge” with the Mentor Group 😊</td>
</tr>
</tbody>
</table>

## Friday, 1st of February 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. – 9:30 a.m.</td>
<td>Denmark and Danish Culture by CultureAct</td>
</tr>
<tr>
<td>9:30 a.m. – 10:00 a.m.</td>
<td>Danish study culture by Anders Berg-Sørensen, Head of Studies at the Department of Political Science</td>
</tr>
<tr>
<td>10:00 a.m. – 10:30 a.m.</td>
<td><em>Break</em></td>
</tr>
<tr>
<td>10:30 a.m. – 10:45 a.m.</td>
<td>Welcome to the Faculty of Social Sciences by Associate Dean for Education Andreas de Neergaard</td>
</tr>
<tr>
<td>10:45 a.m. – 11:00 a.m.</td>
<td>Presentation of Career Service by Maibritt Jensen</td>
</tr>
<tr>
<td>11:00 a.m. – 11:15 a.m.</td>
<td><em>Break</em></td>
</tr>
<tr>
<td>11:15 a.m. – 12:00 p.m.</td>
<td>Introduction to IT and libraries</td>
</tr>
<tr>
<td>12:00 p.m. – 12:30 p.m.</td>
<td><em>BAZAR</em></td>
</tr>
<tr>
<td>12:30 p.m. – 1:00 p.m.</td>
<td><em>Break</em></td>
</tr>
<tr>
<td>1:00 p.m. – Open end</td>
<td>Fun with the Mentor Group 😊</td>
</tr>
</tbody>
</table>
The International Students

So, who are you?

What is your name?

Where do you come from?

Where do you study?
Introduction to the Faculty of Social Sciences
Introduction to the Faculty: How to find your way around campus

- CSS = ‘Center for Sundhed & Samfund’ - The Faculty of Social Sciences, Øster Farimagsgade 5A

- The Department of Psychology, Øster Farimagsgade 2A

- Each building at campus has a number
  - Example: CSS 5.1.26 (building, floor, room)

  x.2.xx = 2nd floor
  x.1.xx = 1st floor
  x.0.xx = ground floor
  x.01.xx = basement
Introduction to the Faculty

• Student Information Desk (SAMF-Informationen)
  • room 5.1.34
  • [www.socialsciences.ku.dk/students/](http://www.socialsciences.ku.dk/students/)
  • Opening hours
    • Monday-Tuesday 9 a.m. to 1 p.m.
    • Thursday-Friday from 9 a.m. to 1 p.m.

The **Student Information Desk** can help you with the following:
  • Transcripts
  • Certified copies of diplomas
  • Confirmation of ECTS achieved
Introduction to the Department

The Department of Psychology is part of the Faculty of Social Sciences at the University of Copenhagen.

Education and research within several psychological fields:
- Development, social, cognition, personality, work and organization, clinical, neuropsychology etc.

You can find information on our English web site www.psychology.ku.dk
Where to look for information?

On [www.psychology.ku.dk](http://www.psychology.ku.dk) you can find information on

- Courses
- Exams
- Library access
- Social Life
- Student Advisory Office

... and much more!
Communication and IT

• Keep updated!

• **KUnet** – Self-Service, Alumni-mail and One week course schedule

• **Absalon** – individual course pages

• **psychology.ku.dk** – need to know information for exchange students
Communication and IT

UCPH Apps

UCPH Map

myUCPH

• Your personal time schedule
• Campus Map
• Important: Absalon messages
Studying at the Department of Psychology
The Academic Quarter (15 minutes)

- Please notice that all classes and lectures start a quarter past the time stated, due to the Academic Quarter

*Why?*
Curriculum

• The Curriculum states everything you need to know about your courses - exams, participation, etc.

• Can be found on www.psychology.ku.dk
  • International students → Admitted students → Student Advisory Service
Course Registration

• Has everyone registered for courses electronically?

• If not, please contact us as soon as possible (ask us today or write an email to international@psy.ku.dk)

• A course registration counts as an exam registration
Course Registration

• European System:
  • One semester full-time studies = 30 ECTS credits

• Erasmus and Nordplus students
  • Minimum 20 ECTS credits at the Department of Psychology

• For overseas exchange students
  • No requirements
Cancellation of courses

• Deadline for cancellation of courses is 15th of February 2019

• If you wish to cancel a course or an exam, please send an email to: international@psy.ku.dk

• You may not cancel exams or unregister from courses through KUnet

• If you need help regarding your options or advice about whether or not to drop a course/exam, please contact the Student Advisors

• Consequently, we might not be able to sign your learning agreement!
Readings

• Literature lists for Courses in English Spring 2019 ➔ psychology.ku.dk

• Books and compendiums (collection of copied articles) can be bought at the Academic Bookstore right here on campus!

• Used books can be bought from older students on the FB-page “Bogmarkedet på psykologi KU”

Academic Books on CSS
Øster Farimagsgade 5A, building 7
1014 København K

Opening hours:
Monday to Thursday: 9am–4pm (9-16)
Friday: 9.30am-4pm (9.30-16)
Closed on weekends
Requirements during the semester

• Active participation outlined specifically for each course

• A minimum of **75% Attendance** in most courses

• It is possible to apply for an **exemption**.

• You are always welcome to contact the International Team or the Student Advisory Office for more information.
Rules for written assignments and exam papers

• When writing an exam paper, please note that 1 page is equivalent to 2400 characters
  • The 2400 characters are including all symbols and spaces; commas, full stops, footnotes etc.
  • Example: A paper with a maximum of 14 pages (2400 x 14) can be a maximum of 33,600 characters
  • Do not exceed the maximum limit of characters/pages

• Always use the APA style of citation and quotation
Exams - when?

• Exams are held in
  • May and June for the Spring semester
  • December and January for the Autumn semester
  • You can find the Exam-plan on [www.psychology.ku.dk](http://www.psychology.ku.dk)

• If you wish to do so, you are responsible for cancelling your exams no later than **2 weeks before the exam** by sending an email to [international@psy.ku.dk](mailto:international@psy.ku.dk)

• In case of illness you need a statement from the doctor, which should be handed in at the Exam Office no later than **5 days after the exam**
Exams - where?

- Exams will usually be either…
  - a paper written at home, either individual or in groups
  - or
  - A sit-in written exam at Peter Bangs Vej 36, 2000 Frederiksberg

- **Written exams** will be made available at [www.eksamen.ku.dk](http://www.eksamen.ku.dk) (Digital Examination), and needs to be uploaded online as well

- **Sit Inn-exams:**
  - You need to be seated in the exam room no later than 15 minutes before
  - You need to allow time for ‘check-in’ (bring your student-ID!)
  - You are encouraged to be present 60 minutes before start of the exam (Possibility to try exam beforehand)
Exams - how?

• Exams are taken in the same language as the course is taught

• Exams are passed with the Grade 02 or above, or result ‘passed’ (“bestået”)

• Information regarding exams are available under Admitted Students at psychology.ku.dk
Research centres, Department of Psychology

- Centre for Anxiety
- Centre for Humanistic Psychology (in Danish)
  - Centre for Psychoanalysis
- Centre for Integrative Cognitive Neuroscience (CInCoN)
- Centre for Person, Practice, Development and Culture
- Centre for Psychotherapy Research
- Centre for Psychological Cross-disciplinary and Applied Research (PCARE)
- Centre for Early Intervention and Family Research (CIF)
- Cognition and Clinical Neuropsychology
- Early Child Development Unit (ECDU)
- Work, Organizational and Social Psychology
Library

• Most books are available at The Faculty Library of Social Sciences, Gothersgade 140.

• The library also offers reading rooms and literature research service

• Read about library access at psychology.ku.dk or kb.dk/en
Social life and organizations

<table>
<thead>
<tr>
<th>The Mentor/Mentee Group</th>
<th>Torsdagsbaren</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>(Group of psychology students and international students)</em></td>
<td><em>(First Thursday every month)</em></td>
</tr>
<tr>
<td><strong>Student Café ‘Dræberkaninen’</strong></td>
<td><strong>Fredagspsykosen</strong></td>
</tr>
<tr>
<td><em>(Student-driven café, international students are welcome to join too!)</em></td>
<td><em>(Friday bar twice in the semester)</em></td>
</tr>
<tr>
<td><strong>Indput</strong></td>
<td><strong>Frontallapperne</strong></td>
</tr>
<tr>
<td><em>(free magazine made by students)</em></td>
<td><em>(Saturday parties twice in the semester)</em></td>
</tr>
<tr>
<td><strong>Pavlov’s Mongrels</strong></td>
<td><strong>KØS &amp; Fredagsbar</strong></td>
</tr>
<tr>
<td><em>(football team “Pavlovs Køtere” for all students)</em></td>
<td><em>(Every Friday in the semester)</em></td>
</tr>
</tbody>
</table>

*** and much more! ***
Get your EU-residence permit & CPR.nr.

- In order to get your residence permit:
  - Nordic citizens do not need a residence permit
  - EU/EEA citizens
  - Non-EU/EEA citizen

- In order for you to obtain your CPR.nr. (identification number):
  - After getting your residence permit
  - Information about how to apply for the CPR number will be sent by e-mail to all exchange students

- If you have any questions please do not hesitate to contact the International Education & Grants at int-admission@adm.ku.dk
Contact information

The International Team
E-mail address: international@psy.ku.dk

Student Advisors
Phone number: (+45) 35 32 48 16
E-mail address: studievejl@psy.ku.dk

You can book an appointment at www.samf.ku.dk/book_samtale for both the International Student Advisor and the Student Advisory Office

From now on ALL communication between you and the university will go through your KUmail
### Program for the introductory days

#### Thursday, 31st of January 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:15 a.m. – 10:30 a.m.</td>
<td>Arrival at the Faculty of Social Sciences, UCPH</td>
</tr>
<tr>
<td>10:30 a.m. – 10:45 a.m.</td>
<td>Welcome w/ International Coordinator, Pernille Hviid, International Officer, Kamilla Busse, International Student Advisor and the Student Advisory Office</td>
</tr>
<tr>
<td>10:45 a.m. – 11:30 a.m.</td>
<td>Welcome Meeting w/ the Student Advisors</td>
</tr>
<tr>
<td>11:30 a.m. – 12:00 p.m.</td>
<td>Social activity</td>
</tr>
<tr>
<td>12:00 p.m. – 1:00 p.m.</td>
<td><strong>Lunch break</strong> <em>(Lunch provided by the Department of Psychology)</em></td>
</tr>
<tr>
<td>1:00 p.m. – 1:30 p.m.</td>
<td>Social activity</td>
</tr>
<tr>
<td>1:30 p.m. – 2:30 p.m.</td>
<td>Tour around Campus</td>
</tr>
<tr>
<td>2:30 p.m. – 3:00 p.m.</td>
<td>Questions, evaluations and coffee</td>
</tr>
<tr>
<td>3:00 p.m. – 5:00 p.m.</td>
<td>Games and “hygge” with the Mentor Group 😊</td>
</tr>
</tbody>
</table>

#### Friday, 1st of February 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. – 9:30 a.m.</td>
<td>Denmark and Danish Culture by CultureAct</td>
</tr>
<tr>
<td>9:30 a.m. – 10:00 a.m.</td>
<td>Danish study culture by Anders Berg-Sørensen, Head of Studies at the Department of Political Science</td>
</tr>
<tr>
<td>10:00 a.m. – 10:30 a.m.</td>
<td><strong>Break</strong></td>
</tr>
<tr>
<td>10:30 a.m. – 10:45 a.m.</td>
<td>Welcome to the Faculty of Social Sciences by Associate Dean for Education Andreas de Neergaard</td>
</tr>
<tr>
<td>10:45 a.m. – 11:00 a.m.</td>
<td>Presentation of Career Service by Maibritt Jensen</td>
</tr>
<tr>
<td>11:00 a.m. – 11:15 a.m.</td>
<td><strong>Break</strong></td>
</tr>
<tr>
<td>11:15 a.m. – 12:00 p.m.</td>
<td>Introduction to IT and libraries</td>
</tr>
<tr>
<td>12:00 p.m. – 12:30 p.m.</td>
<td><strong>BAZAR</strong></td>
</tr>
<tr>
<td>12:30 p.m. – 1:00 p.m.</td>
<td><strong>Break</strong></td>
</tr>
<tr>
<td>1:00 p.m. – Open end</td>
<td>Fun with the Mentor Group 😊</td>
</tr>
</tbody>
</table>